

CAREER BUILDERS: SUMMER INTERNSHIP PROGRAM
LETTER OF RECOMMENDATION

Please print this form and give it to the person who you have chosen to provide a Letter of Recommendation for you.
 Although this Letter of Recommendation is a requirement for acceptance, you can still submit your application without it.

Candidate Name : _____

The candidate named above is applying to Career Builders, a 3-week summer internship program operated by Julian Krinsky Camps and Programs at the University of Pennsylvania. Acceptance to this program requires that candidates show evidence of intellectual curiosity and be socially and emotionally mature enough to handle the choices and opportunities they might encounter in a challenging program and in the workplace of their chosen internship. On the basis of these criteria, we welcome your evaluation of this candidate's ability to successfully participate in our program. This recommendation will be used exclusively in the evaluation process for Career Builders, and will be kept strictly confidential from both candidates and parents.

	Excellent	Above Average	Average	Below Average
Academic Achievement	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Willingness to Learn	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Maturity and Responsibility	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Motivation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Respect for Rules and Community	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Leadership Ability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Has the candidate ever been involved in any disciplinary action that you are aware of?

Yes No

If yes, please explain.

We welcome any insights you can share regarding this candidate or suggestions on how we can enhance this candidate's experience with us.

OVERALL RECOMMENDATION

__ I recommend this candidate without reservation.

__ I recommend this candidate with reservation. Please explain.

__ I feel that this candidate is unsuited for the program at this time.

Name: _____

Title/Position held: _____

Phone: _____

Signature: _____

Date: _____

Please fill out the information above and mail this form to:
CAREER BUILDERS, Julian Krinsky Camps and Programs
610 S. Henderson Road. King of Prussia, PA 19406
or fax to 610.265.3678